

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**School of Agriculture (SOA)**

**Minutes of the 39<sup>th</sup> Meeting of the School Board**

The 39<sup>th</sup> meeting of the School Board of the School of Agriculture was convened online on 20<sup>th</sup> December 2021 at 11.30 a.m.

The following members attended the meeting:

1. <b>Prof. S. K. Yadav</b> , Director, SOA, IGNOU	Chairman
2. <b>Prof. N.C. Gautam</b> , VC, MGC Gramodya Vishwavidyalaya, Chitrakoot, MP	Member
3. <b>Prof. NSR Sastry</b> , Former Prof, LPM, HAU, Hisar	Member
4. <b>Dr. Ramesh Mittal</b> , Director, CCS, NIAM, Jaipur	Member
5. <b>Prof. Vijay Kumar Baraik</b> , Professor, SOS, IGNOU	Member
6. <b>Dr. M. V. Lakshmi Reddy</b> , Associate Professor, SOE, IGNOU	Member
7. <b>Dr. Pema Eden</b> , Associate Professor, SOH, IGNOU	Member
8. <b>Dr. P.K. Jain</b> , Associate Professor, SOA, IGNOU	Member
9. <b>Dr. P. Vijayakumar</b> , Associate Professor, SOA, IGNOU	Member
10. <b>Dr. Mita Sinhamahapatra</b> , Associate Professor, SOA, IGNOU	Member
11. <b>Dr. Mukesh Kumar</b> , Assistant Professor, SOA, IGNOU	Member

**Dr. Neelam Patel**, Sr. Adv. (Agril), NITI Aayog, GOI, **Dr. N. Bhaskar**, Advisor (QA), FSSAI and **Prof. Swati Patra**, Professor, SOSS, IGNOU could not attend the meeting.

At the outset, the Chairman welcomed the members and thanked them for attending the 39<sup>th</sup> Meeting of the School Board.

The agenda items were taken up *in seriatim* for discussion and the recommendations of the School Board on each agenda are as follows:

**Agenda No. SB.39.1**      **To confirm the minutes of the 38<sup>th</sup> Meeting of the School Board held on 13.10.2021**

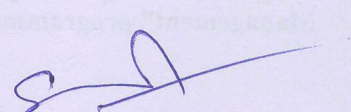
**SB.39.1.1**      The Chairman informed that the Minutes of the 38<sup>th</sup> Meeting of the School Board were circulated to all the School Board Members and the School did not receive any comments/observations from any Board Member. He also presented the Action Taken Report (ATR) of the Minutes of the 38<sup>th</sup> School Board meeting.

**SB.39.1.2**      Action Taken Report on Minutes of the 38<sup>th</sup> School Board Meeting is as follows:

**Agenda No. SB.38.2**      **To consider and approve the Concept Note, Programme Proposal Form (PPF) and panel of experts for Expert Group Meeting of the "B.Sc. in Food Safety and Quality Management" programme.**

Two Expert Group Meetings were held on 25/10/2021 and 12/11/2021, respectively and Programme Proposal Form (PPF) has been approved by the APC in its 62<sup>nd</sup> meeting held on 16.12.2021.

**Agenda No. SB.38.3**      **To consider and approve the Programme Development Form (PDF) and Programme Project Report (PPR) of the "Post Graduate Diploma in Agribusiness Management"**





The PDF has been approved by the ACSC in its 54<sup>th</sup> meeting held on 10<sup>th</sup> December 2021.

- Agenda No. SB.38.4** To consider and approve the list of experts for unit writing and course editing for Post Graduate Diploma in Agribusiness Management.

Units have been allotted to the unit writers.

- Agenda No. SB.38.5** To consider and approve the development of a Course on Vedic Agriculture

To be developed in future.

- Agenda No. SB.38.6** To report the Programme Launch Form of the Diploma in Animal Husbandry programme.

Readiness of the Programme has been communicated to APC.

- Agenda No. SB.38.7** To consider and approve the Feedback Report of the Subject Experts.

The Feedback Report was submitted to CIQA, IGNOU.

- SB.39.1.3** The Board confirmed the Minutes of the 38<sup>th</sup> Meeting of the School Board held on 13.10.2021 and the Action Taken Report of it (Annexure-1).

- Agenda No. SB. 39.2:** To consider and approve the Programme Development Form (PDF) and Programme Project Report (PPR) of the "B.Sc. in Food Safety and Quality Management" programme.

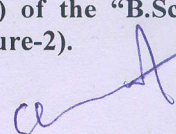
- SB.39.2.1** Prof. S.K. Yadav, Chairman, informed that the School is developing a "B.Sc. in Food Safety and Quality Management" programme.

- SB.39.2.2** The Programme Coordinators, Dr. P. Vijayakumar and Dr. Mukesh Kumar, presented that the Exploratory Expert Group meeting held on 24-09-2021 and two Expert Group Meetings held on 25-10-2021 and 12-11-2021 have made detailed deliberations on the need of the programme, title and objectives of programme, target group, eligibility (Minimum qualifications) and programme structure (credits load and number of courses).

The PPF of this programme has been approved by the School Board of the School of Agriculture in its 38<sup>th</sup> meeting held 13<sup>th</sup> October 2021 and the Academic Programme Committee (APC) in its 62<sup>nd</sup> meeting held on 16.12.2021.

The Programme Coordinator further informed that the Programme Development Form (PDF) and the Programme Project Report (PPR) of the B.Sc. in Food Safety and Quality Management are submitted herewith for consideration and approval of the School Board and after its approval the same will be placed before the next meeting of the Academic Council of the University for its consideration and approval.

- SB.39.2.3** The School Board approved the Programme Development Form (PDF) and Programme Project Report (PPR) of the "B.Sc. in Food Safety and Quality Management" programme (Annexure-2).





**Agenda No.SB.39.3:** To consider and approve the Programme Development Form (PDF) and Programme Project Report (PPR) of the “M.Sc. in Food Safety and Quality Management” programme.

**SB.39.3.1** The Programme Coordinator, Dr. Mita Sinhamahapatra, presented this agenda item and informed that the concept note for the proposed programme was approved in the 25<sup>th</sup> School board meeting held on 13.03.2015. The proposed M.Sc programme will have a modular approach i.e. after successful completion of the 1<sup>st</sup> year, a learner can have the PG Diploma in Food Safety and Quality Management (PGDFSQM) and the pass outs of the existing PGDFSQM programme will be eligible for lateral entry in the 2<sup>nd</sup> year of the M.Sc. programme. She also presented the target group, evaluation methodology, etc. of this programme.

She further informed that the Programme Proposal Form (PPF) of this proposed programme was approved by the School Board (through circulation on 25.11.2021) and the APC in its 62<sup>nd</sup> Meeting held on 16.12.2021.

Dr. M.V.L. Reddy suggested that as we are following the guidelines of the UGC which are related to the National Education Policy 2020 and in the same manner, why don't we make Bachelor's Degree a 4-year Degree programme instead of 3-year whereby multi-disciplinary degree programmes would be offered and those students who complete the graduate level degree can enrol in III Semester of this Master's Degree. Dr. S.K. Yadav welcomed the suggestion and informed that as this is a policy decision and this University has not yet adopted such mechanism till date, the same may be taken up once the policy is in place.

**SB.39.3.2** The School Board approved the Programme Development Form (PDF) and Programme Project Report (PPR) of the “M.Sc. in Food Safety and Quality Management” programme (Annexure-3).

**Agenda No. SB. 39.4:** To consider and approve the panel of paper setters for ODL, MOOCs and Online exam of Post Graduate Certificate in Agriculture Policy (PGCAP).

**SB. 39.4.1** The Programme Coordinator presented the panel of paper setters for ODL, MOOCs and Online exam of Post Graduate Certificate in Agriculture Policy (PGCAP).

Dr. S.K. Yadav informed that as per the suggestion of the Prof. N.C. Gautam, the School will develop a bank of experts in future.

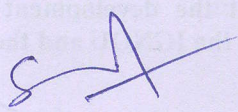
Dr. P.K. Jain submitted that three more Experts have been identified and added with this panel.

**SB. 39.4.2** The Board approved the panel of paper setters for ODL, MOOCs and Online exam of Post Graduate Certificate in Agriculture Policy (PGCAP), along with three more names as suggested by Dr. P.K. Jain (Annexure-4).

**Agenda No. SB.39.5:** To consider and approve the list of paper setters and evaluators for the different MOOCs of the School.

**SB.39.5.1** The Chairman of the Board informed that the School is offering different MOOCs through SWAYAM. For their examination, a list of Paper Setters and Evaluators has been prepared for each MOOC separately. The MOOCs include: 1.Introduction to Poultry Farming (OLP-001); 2.Food Laws & Standards; 3. Awareness Programme on Solar Water Pumping System.

Dr. M.V.L. Reddy asked if these courses are part of IGNOU's regular Programme, so that the already approved paper setters and evaluators may be used for the MOOCs as well. Dr. Mita Sinhamahapatra informed that NTA conducts the Term-End-Examination (TEE) of the MOOCs and the Question Paper pattern is different from that of ODL TEE, hence the approval of a separate panel is required for MOOCs.





**SB.39.5.2** The School Board approved the list of paper setters and evaluators for the different MOOCs of the School (Annexure-5).

**Agenda No.** Reporting of two agenda items i.e. (i) Programme Proposal Form (PPF) of M. Sc. in Food Safety and Quality Management programme and (ii) Half Yearly Progress Reports of the students of the Ph.D. in Dairy Science and Technology (PHDDR) approved by the School Board through circulation on 24.11.2021.

**SB.39.6.1** It was informed that two agenda items relating to: 1. Programme Proposal Form (PPF) of M.Sc. in Food Safety and Quality Management programme; and 2. Half Yearly Progress Reports of the students of the Ph.D. in Dairy Science and Technology (PHDDR) which were submitted to the School Board for their approval by circulation (through email) on 24.11.2021. The Board approved them through circulation on 25.11.2021. The same are presented before this School Board for reporting and consideration.

**SB.39.6.2** The School Board ratified the approval of two agenda items i.e. (i) Programme Proposal Form (PPF) of M. Sc. in Food Safety and Quality Management programme and (ii) Half Yearly Progress Reports of the students of the Ph.D. in Dairy Science and Technology (PHDDR), through circulation on 25.11.2021 (Annexure-6).

**Agenda No.** To report the approval of Academic Council Standing Committee (ACSC) for three Skill Development and one Generic Course under the Choice Based Credit System (CBCS) basket for Bachelor's Degree Programme of University.

**SB.39.7.1** The Chairman presented that the Academic Council's Standing Committee (ACSC) in its 54<sup>th</sup> meeting held on 10<sup>th</sup> December 2021, *vide* agenda item no. 54.54.2 has approved the proposal of offering following 3 skill development and 1 generic course in the Choice Based Credit System (CBCS) basket of graduate degrees of the University. These courses are part of Certificate in Organic Farming (COF) and Certificate in Water Harvesting and Management (CWHM) programmes being offered under ODL:

Sl. No.	Course Code	Title of the Course	Course type	Credits	Practical included
1.	BAPI - 002	Inspection and Certification of Organic Produce	Skill Development	04	Yes
2.	BAPI - 003	Economics and Marketing of Organic Produce	Skill Development	04	Yes
3.	ONR - 002	Basics of Hydrology	Skill Development	04	No
4.	ONR - 003	Water Harvesting, Conservation and Utilisation	Generic	06	No

**SB.39.7.2** The School Board noted the approval of the ACSC for 3 Skill Development and 1 Generic Course under the Choice Based Credit System (CBCS) basket for Bachelor's Degree Programme of University.

**Agenda No.** To report the development of "Diploma in Agriculture Cost Management" jointly by the IGNOU and the Institute of Cost Accountants of India (ICAI).

**SB.39.8:**



**SB.39.8.1**

It was presented that the Institute of Cost Accountants of India has desired development of a Diploma in Agriculture Cost Management programme with IGNOU to impart the knowledge & skills among the youth in agril sector such as farm accounting and costing, agril supply chain management, prudent utilization of land, deployment, water budgeting, and other associated farming activities. Further, it would also impetus entrepreneurial capabilities to the potential aspirants.

To finalize the modalities of programme development, a meeting of officials of IGNOU and the ICAI was held on 22 Nov.2021. The broad structure and other aspects of programme were discussed in the meeting.

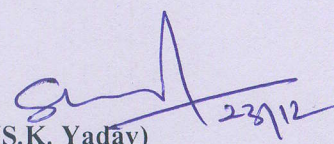
Prof. N.S.R. Sastry suggested to include Animal Husbandry as a part of Agriculture.

Dr. Ramesh Mittal suggested that for validation of the outcome, one member from the CACP may join in the development of this programme.

**SB.39.8.2**

**The School Board noted the development of “Diploma in Agriculture Cost Management” jointly by the IGNOU and the Institute of Cost Accountants of India (ICAI).**

The meeting ended with vote of the thanks to the chair.

  
(S.K. Yadav)  
Chairman

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निदेशक / Director  
कृषि विद्यापीठ / School of Agriculture  
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